## POST FALLS SCHOOL DISTRICT NO. 273

Procedure Title: Non-Certified Personnel: Employment

Section Title: Background Checks/Registration

Sub-Section No. 602.3a

Page 1 of 1

- 1. All new employees must contact the Post Fall School District office to schedule fingerprints and background check.
- 2. If an employee chooses to exercise his/her option to have the background check fee deducted from his/her pay, he/she must make these arrangements with the district.

Adopted: 10/14/96 Amended: 8/8/05 Revised: 2/14/22 Reviewed: 2011, 2021