

# 2018-2019 Application for Free and Reduced Price School Meals

Nutrition Services • PO Box 40 • Post Falls, Idaho 83877

Complete one application per household. You must fill out a new application each year. Please use a pen (not a pencil).

Phone 208 773-1625 • Fax 208 773-2985 • www.pfsd.com

## Step 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper)

Definition of **Household Member**: "Anyone who is living with you and shares income and expenses, even if not related."  
Children in **Foster care** and children who meet the definition of **Homeless, Migrant or Runaway** are eligible for free meals. Read **How to Apply for Free and Reduced Price School Meals**

| CHILD'S First Name | MI | CHILD'S Last Name | Student? Yes or No / School Name | Foster? (check if yes) | Homeless, Migrant or Runaway? (check if yes) |
|--------------------|----|-------------------|----------------------------------|------------------------|--|
|                    |    |                   |                                  |                        |  |
|                    |    |                   |                                  |                        |  |
|                    |    |                   |                                  |                        |  |
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|                    |    |                   |                                  |                        |  |
|                    |    |                   |                                  |                        |  |
|                    |    |                   |                                  |                        |  |

If you have been notified by the Nutrition Services office this school year that your child is approved for free meals, do not complete this form.

## Step 2 Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TAFI, or FDPIR? Circle one: YES / NO

If you answered **NO** > Complete STEP 3  
If you answered **YES** > Write a Case number here then go to STEP 4 (Do not complete STEP 3)

**Case Number:**  
Write only one case number in this space. Quest Card # Not Allowed

## Step 3 Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

### A. Child Income

Sometimes children in the household receive and/or earn income. Please include the **TOTAL** income earned by all Household Members listed in STEP 1 here.

**Child Income**

How Often?

| Weekly                | Bi-Weekly             | 2x Month              | Monthly               |
|-----------------------|-----------------------|-----------------------|-----------------------|
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

\$

### B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report **total gross income** for each source in whole dollars only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

| Name of <b>ADULT</b> Household Member (First and Last) | Earnings from Work | How Often?            |                       |                       |                       | Public Assistance/ Child Support/ Alimony | How Often?            |                       |                       |                       | Pensions/ Retirement/ All Other Income | How Often?            |                       |                       |                       |
|--|--------------------|-----------------------|-----------------------|-----------------------|-----------------------|---|-----------------------|-----------------------|-----------------------|-----------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|
|  |                    | Weekly                | Bi-Weekly             | 2x Month              | Monthly               |   | Weekly                | Bi-Weekly             | 2x Month              | Monthly               |  | Weekly                | Bi-Weekly             | 2x Month              | Monthly               |
|  | \$                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
|  | \$                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
|  | \$                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
|  | \$                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
|  | \$                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | \$                                     | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

**Total Household Members:** This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3

Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member

X X X - X X -

Check if no SSN

## Step 4 Contact information and adult signature

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Street Address (if available)  Apt #  City  State  Zip  Daytime Phone

Printed name of adult completing the form  Signature of adult completing the form  Today's date

## OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

**Ethnicity (check one):**

Hispanic or Latino  Black or African American  White  Not Hispanic or Latino  American Indian/Alaska Native  Asian  Native Hawaiian or Other Pacific Islander

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Official Use Only - Do Not Write in Boxes Below

Signature of Confirming Official:  Date 2<sup>nd</sup> Notification Sent:

Date 1<sup>st</sup> Notification Sent:

Results:  No Change  Free to Reduced  Reduced to Free  Ineligible - Reason:

Signature of Verifying Official:  Date:

Household Determination:  Foster Student(s):

Food Stamp/TAFI/FDPIR Frequency:

Income: Total Income \$  # in Household:

Approved:  Free Meals  Reduced-Price Meals  Incomplete/Missing  Withdrawal  Other

Denied:  Income over  Allowed  Incomplete/Missing  Other

Date Notice Sent:

Date Determined:

Signature of Determining Official: