



Post Falls School District Operational Plan 2020-2021

Please note: The plan is a living document and will be updated by the Post Falls School District Superintendent and Board of Trustees as needed. New guidance from the CDC, Governor's office, SBOE, SDE, IHSAA, Panhandle Health and other state and local officials will be considered. (Draft 11/10/2020)

Post Falls Families,

The original Post Falls School District Reopening Plan was drafted in July before we had an opportunity to experience school under the new COVID guidelines and requirements. This updated operational plan reflects all we have learned from conducting school the past 10 weeks in two different "colors" of operation. Our goal with this adjusted plan is to provide students with face-to-face instruction as much as possible while minimizing the number of students who miss school because of mandatory quarantines resulting from close contact to COVID positive individuals.

It should be noted in our new "orange" and "red" levels of operation, the fully remote learning and online teaching day for students and staff has moved from Wednesday to Friday. The change from Wednesday to Friday provides for a more consistent weekly in-person education for students and allows additional time to complete remote learning assignments.

This operational plan remains unique to the Post Falls School District and may not mirror COVID response systems used by other school districts and entities. The Superintendent and/or the Board of Trustees will make decisions regarding the color/level of operation for individual schools or the district as a whole after reviewing current local conditions.

Communication Plan for Category Changes

The goal of the reopening plan is to provide flexibility and consistency for students, families, and staff while mitigating risks and minimizing the spread of COVID-19. Although the district must be able to respond quickly to changing conditions, we recognize the need for families and staff to receive ample notice to adjust to individual school and district-wide category changes. When possible, the district will make every effort to provide a week's notice using a variety of communication methods, including the School Messenger text notification system, the district's webpage, and/or local media. The district provides school closure information to KXLY, KVNI, KCDA, KISS, KDRK radio and KREM-2, KXLY-4 and KHQ-6 television stations.

**To opt in and receive school notifications through School Messenger send a text message to 67587 with the word "subscribe" in the body of the text. School Messenger will send a confirmation text shortly after.*

Responding To A Confirmed Case of Covid-19: An important part of limiting the spread of COVID-19 in our community is identifying those who may be sick, infected, or who have been exposed, and requires all of us working together to keep the virus in check. **Students/Families:** If your child tests positive for COVID-19, we ask you to notify your school and not send your child to school or any school sponsored event.

District: District will support health officials' efforts to communicate to staff, students, and parents the possible exposure to COVID-19 while maintaining confidentiality as required by FERPA, HIPAA, and the ADA. **For further information, please see the COVID page on the district's website.**

Green

Definition: Evidence of isolated cases, case investigations underway, no evidence of exposure in large communal setting e.g., healthcare facility, school, mass gathering.

Level of Operations: Students will attend school fulltime with the implementation of reasonable COVID response procedures.

District Wide Practices:

- An online option will be available for students. Sign-up window will take place prior to the beginning of each semester.
- Regular district calendar with consistent school schedules Monday through Friday.
 - All late start Mondays canceled.
- District and school Emergency Management Plan reviewed, updated, and implemented.
- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Buildings routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas.
- Handwashing integrated throughout the day.
- Hand sanitizer available throughout buildings.
- Schools share "Stop the Spread" information with focus on preventative measures and symptoms.

Classroom Spaces:

- Limited use of shared materials and supplies.
- Scheduled desk sanitation during the school day at appropriate transitions.

School & Common Spaces:

- Sneeze guards and other protective measures will be implemented in all offices.
- An identified isolation/screening room in the school separate from the Nurse's office.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines in Appendix A.

Yellow

Definition: Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.

Level of Operations: Students will attend school fulltime with implementation of additional COVID response procedures in accordance with health guidance.

District Wide Practices:

- An online option will be available for students. Sign-up window will take place prior to the beginning of each semester.
- Regular district calendar with consistent school schedules Monday through Friday.
 - All late start Mondays canceled.
 - Bus routes, school start times, and school end times will remain the same.
- District and school Emergency Management Plan reviewed, updated, and implemented.
- Facility ventilation systems set to allow for maximum airflow.
- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- Social distancing where possible and reasonable.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Buildings routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas.
- Handwashing integrated throughout the day.
- Hand sanitizer available throughout buildings.
- Schools share "Stop the Spread" information with focus on preventative measures and symptoms.
- Social distancing on school buses will be difficult. Therefore, students will be expected to wear face shields and/or masks for the duration of the bus ride.

Classroom Spaces:

- Limited use of shared materials and supplies.
- Seating charts arranged to minimize close contact and maximize social distancing where possible and reasonable.
- Scheduled desk sanitation during the school day at appropriate transitions.

School & Common Spaces:

- Sneeze guards and other protective measures will be implemented in all offices.
- New protocols for volunteers/visitors to campus.
- No assignment of lockers except for special circumstances.
- Field trips will not be allowed.
- An identified isolation/screening room in the school separate from the Nurse's office.

- Lunch times may be staggered to reduce the number of students in the cafeteria and allow for some social distancing when reasonable and possible. Some students may eat in other areas of the school or outside, weather permitting.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines in Appendix A.

DRAFT

Orange

Definition: Accelerated widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.

Level of Operations: Students will attend school four days a week, Monday through Thursday, with online learning on Friday.

District Wide Practices:

- An online option will be available for students. Sign-up window will take place prior to the beginning of each semester.
- Students experience in person learning Monday through Thursday and online learning on Friday.
 - All late start Mondays canceled.
 - Bus routes, school start times, and school end times will remain the same.
 - Support for students and parents who need help accessing technology, tools, and online curriculum.
 - Chromebook check out for students and families without a device at home.
 - Traditional grades and accountability for students.
- Fridays will be used for teacher collaboration, planning, staff development, online student support, additional support for absent students, and interventions for student who need additional support.
 - Additional support for students who are absent due to illness or quarantine.
 - Students will work independently to practice concepts and grow mastery when they are working at home.
 - Additional cleaning protocols will also be employed before and after school as well as on Fridays.
- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- District and school Emergency Management Plan reviewed, updated, and implemented.
- Facility ventilation systems set to allow for maximum airflow.
- Social distancing where possible and reasonable.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Buildings routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas.
- Handwashing integrated throughout the day.
- Hand sanitizer available throughout buildings.
- Schools share "Stop the Spread" information with focus on preventative measures and symptoms.
- Social distancing on school buses will be difficult. Therefore, students will be expected to wear face shields and/or masks for the duration of the bus ride.

Supplemental Services:

- Grab-and-go meals at select school sites.

Classroom Spaces:

- Reconfigured seating and grouping to reduce close contacts and number of students required to quarantine.
- Materials and supplies will not be shared.
- Scheduled desk sanitation during the school day at appropriate transitions.

School & Common Spaces:

- Sneeze guards and other protective measures will be implemented in all offices.
- School events, assemblies, and gatherings will be changed or canceled to limit large gatherings.
- Access to campus will be limited, including volunteers/visitors to campus.
- No assignment of lockers except for special circumstances.
- Field trips will not be allowed.
- An identified isolation/screening room in the school separate from the Nurse's office.
- Lunch times may be staggered to reduce the number of students in the cafeteria and allow for some social distancing when reasonable and possible. Some students may eat in other areas of the school or outside, weather permitting.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines in Appendix A.

Red

Definition: Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within communal settings like healthcare facilities, schools, mass gatherings, etc.

Level of Operations: When necessary, schools will shift to an alternate day hybrid schedule where learning will be part-time in school and part-time at home. Individual schools may experience temporary closure if one-third (1/3) or more of the school community (students and staff) are impacted by COVID-19.

District Wide Practices:

- An online option will be available for students. Sign-up window will take place prior to the beginning of each semester.
- Alternate day hybrid schedule implemented when necessary.
 - All late start Mondays canceled.
 - Bus routes, school start times, and school end times will remain the same.
 - Support for students and parents who need help accessing technology, tools, and online curriculum.
 - Chromebook check out for students and families without a device at home.
 - Traditional grades and accountability for students.
- Students will attend school on an alternate A/B day schedule.
 - **A Day Cohort** (students with last names A – K) will attend school Monday and Wednesday with online learning activities on Tuesday, Thursday, and Friday.
 - **B Day Cohort** (students with last names L – Z) will attend school Tuesday and Thursday with online learning activities on Monday, Wednesday, and Friday.
- Fridays will be used for teacher collaboration, planning, staff development, online student support, additional support for absent students, and interventions for student who need additional support.
 - Additional support for students who are absent due to illness or quarantine.
 - Students will work independently to practice concepts and grow mastery when they are working at home.
 - Additional cleaning protocols will also be employed before and after school as well as on Fridays.
- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- District and school Emergency Management Plan reviewed, updated, and implemented.
- Facility ventilation systems set to allow for maximum airflow.
- Social distancing where possible and reasonable.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Buildings routinely cleaned and disinfected according to CDC guidelines with special focus on high traffic areas.
- Handwashing integrated throughout the day.

- Hand sanitizer available throughout buildings.
- Schools share “Stop the Spread” information with focus on preventative measures and symptoms.
- Social distancing on school buses will be difficult. Therefore, students will be expected to wear face shields and/or masks for the duration of the bus ride.

Supplemental Services:

- Grab-and-go meals at select school sites.
- GAP may be changed or canceled based on guidance from health officials.

Classroom Spaces:

- Reconfigured seating and grouping to reduce close contacts and number of students required to quarantine.
- Materials and supplies will not be shared.
- Scheduled desk sanitation during the school day at appropriate transitions.

School & Common Spaces:

- Sneeze guards and other protective measures will be implemented in all offices.
- School events, assemblies, and gatherings will be changed or canceled to limit large gatherings.
- Field trips will not be allowed.
- Protocols will be in place to reduce students passing in hallways.
- No volunteers/visitors to campus.
- No assignment of lockers except for special circumstances.
- An identified isolation/screening room in the school separate from the Nurse’s office.
- Lunch times may be staggered to reduce the number of students in the cafeteria and allow for some social distancing when reasonable and possible. Some students may eat in other areas of the school or outside, weather permitting.

Extracurricular Activities:

- Follow established Idaho High School Athletic Association and District guidelines in Appendix A.

Operations during a Temporary Closure

During a temporary closure, the school or district will shift to fully remote learning. Situations potentially triggering a temporary building(s) or district closure:

- One-third (1/3) or more of the school community (students and staff) are impacted by COVID-19.
- County or state-wide shutdown to include businesses, restaurants, schools, etc.

Remote Instruction:

- Focused instruction on key standards in each grade and content area.
- Traditional grades and accountability.
- Clear expectations and communication with students and families.
- Chromebook check out for students and families without a device at home.
- Support for students and parents who need help accessing technology, tools, and online curriculum.

Supplemental Services:

- Grab-and-go meals at select school sites.
- GAP may be changed or canceled based on guidance from health officials.

School & Common Spaces:

- Closed to the general public except by special appointment.
- There may be limited opportunities for in-person small group instruction or intervention in special circumstances.

Extracurricular Activities:

- Athletics and other extracurricular activities suspended.
- Follow established Idaho High School Athletic Association and District guidelines in Appendix A.

Appendix A: PFSD Athletics and Activities Guidelines

Green

Definition: Evidence of isolated cases, case investigations underway, no evidence of exposure in large communal setting e.g., healthcare facility, school, mass gathering.

Level of Operations: Activity and athletic training, practice, and contests will be conducted with appropriate physical distancing and precautionary measures.

District Wide Practices:

- Coaches, officials, staff, media, and spectators monitor their own health, staying home if they are sick or showing symptoms.
- Schools share “Stop the Spread” information with focus on preventative measures and symptoms.
- Follow IHSAA Sport Specific Considerations where possible and reasonable.
- Develop and implement cleaning schedule for all athletic facilities.
- Hand sanitizer available at practices and contests.

General Participant Guidelines:

- Parents monitor their students’ health, ensuring students stay home if they are sick or showing symptoms.

Yellow

Definition: Widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.

Level of Operations: Activity and athletic training, practice, and contests will be conducted with the implementation of additional COVID response procedures in accordance with health guidance.

District Wide Practices:

- Coaches, officials, staff, media, and spectators monitor their own health, staying home if they are sick or showing symptoms.
- Schools share “Stop the Spread” information with focus on preventative measures and symptoms.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Follow IHSAA Sport Specific Considerations where possible and reasonable.
- Develop and implement cleaning schedule for all athletic facilities.
- Athletic equipment cleaned between each use.
- Social distancing where possible and reasonable for participants, coaches, officials, and staff.
- Spectators and media allowed at events with physical distancing where possible and reasonable.

- Hand sanitizer available at practices and contests.

General Participant Guidelines:

- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- No shared towels, clothing, shoes, lockers and water bottles.
- Social distancing on school buses will be difficult. Therefore, student participants will be expected to wear face shields and/or masks for the duration of the bus ride when traveling to and from contests.

Orange

Definition: Accelerated widespread and/or sustained transmission with high likelihood or confirmed exposure within communal settings, with potential for rapid increase in suspected cases.

Level of Operations: Activity and athletic training, practice, and contests will be limited and/or modified to reduce group size and be conducted with the implementation of additional COVID response procedures in accordance with health guidance.

District Wide Practices:

- Coaches, officials, staff, and media will monitor their own health, staying home if they are sick or showing symptoms.
- Schools share "Stop the Spread" information with focus on preventative measures and symptoms.
- Face shields and/or masks strongly recommended unless mandated by Panhandle Health, state, local or other governmental agency mandates.
- Follow IHSAA Sport Specific Considerations where possible and reasonable.
- Develop and implement cleaning schedule for all athletic facilities.
- Practice outside as much as possible.
- Competitions limited to local region, and bus travel reduced.
- Athletic equipment cleaned between each use and intermittently during practices and contests.
- Social distancing where possible and reasonable for participants, coaches, officials, and staff to include cohort grouping of participants, locker rooms, side lines, and benches.
- Media allowed at events with appropriate physical distancing.
- Spectators may be limited
- Hand sanitizer available at practices and contests.

General Participant Guidelines:

- Parents monitor their students' health, ensuring students stay home if they are sick or showing symptoms.
- No shared towels, clothing, shoes, lockers and water bottles.
- Appropriate clothing to be worn at all times to minimize sweat from transmitting onto equipment/surfaces.

- Participants encouraged to shower and wash workout clothing and uniforms immediately upon returning home.
- Social distancing on school buses will be difficult. Therefore, student participants will be expected to wear face shields and/or masks for the duration of the bus ride when traveling to and from contests.

Red & Temporary Closure

Definition: Large-scale community transmission, healthcare staffing significantly impacted, multiple cases within communal settings like healthcare facilities, schools, mass gatherings, etc.

Level of Operations: All training, practice, and contests for the school(s) or district will be suspended or canceled.

District Wide Practices:

- All activities are canceled.
- District facilities and grounds are closed to the public.
- All athletic equipment and facilities will be deeply cleaned.

General Participant Guidelines:

- Participants will be encouraged to individually exercise/practice at home.
- Physical contact with other participants is discouraged.