

PFHS Senior Yearbook Information

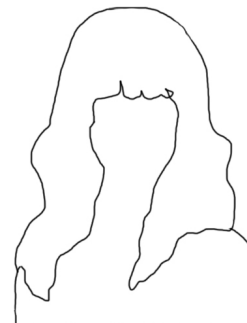
Deadlines: **Last Friday in September..... Senior portrait due**
 Last school day before Thanksgiving Break Senior ad purchase deadline
 January 15thEarly Yearbook purchase deadline with Name Stamp

Senior Portraits:

Senior portraits are not required; all seniors have the option to use their school photo free of charge. Many seniors choose to purchase professional senior portraits. Student names will be listed as their legal name on file with the school. Sorry, no exceptions. Since the photo can be used legally for identification purposes, the following requirements will be in effect for any senior choosing to submit a professional portrait:

Portrait format: Sample size and portrait style is illustrated below.

- ***Full body portraits will not be published. No full length shots. No legs in picture*.**
- Head size should be 1 ¼ inch from the bottom of the chin to the top of the head
- Include only the senior (no props, animals, or other people)
- Can be inside or outside shot
- No soft focus
- Basic frontal view
- Professional quality (school photo will be used if portrait submitted is not professional quality/resolution)
- Name submitted with picture **MUST** be the legal name on file with the school



Dress Code: Please No spaghetti strapped outfits

- School dress code will be enforced. Please review the excerpt from the PFHS student handbook (see thereverse side).
- Hats, sunglasses, bandanas, or **tops with less than two and ½ inch straps will prevent your portrait from being published.**
- Notifications of any portrait violations will not be given and the school ID picture will be used instead.

Submission format/instructions:

- Students are responsible for supplying this submission information to their photographers.
- All photos must be submitted electronically through our community upload online file upload site: <https://www.yearbookforever.com>.
 - type in "Post Falls High School" - Click on the link to "shop the store"
 - At the very top of the page it says "Yearbook Snap - submit photos for your school's yearbook" - click on the link
- Access code is **PFTrojans** - Access code has to match uppercase and lowercase exactly
- Select upload photo – **after photo is uploaded *select "this photo is a portrait" and type in student first and last name and grade**
 - Upload 2 portrait (head shot, no body length) style photos -
Please submit a MAX of 2 photos (first and second choice considering dresscode)
- The file software has its own confirmation page when you have successfully uploaded the file. Please make sure the information is all spelled correctly.
- Digital portraits must be at least 300dpi in jpeg format. **Photos will not be accepted via flash drive, email, or hard copy prints.**

The deadline for portrait submission is the **last Friday in September**. The most recent, available ID photo will be used in place of a senior portrait if a senior portrait is not submitted by the deadline or does not meet the above criteria. Final say on the appropriateness of all senior pictures is left to the discretion of the administration.

Only students who are currently enrolled at PFHS by the photo deadline will be included in the senior portraits section of the yearbook. The yearbook staff reserves the right to crop the picture as needed.

A list of senior names who have submitted professional portraits by the deadline will be listed outside the yearbook advisors door after the deadline date.

Senior Ads:

Information is below - **Due the last school day before Thanksgiving Break**

Purchasing a Yearbook:

You may purchase a yearbook from the business office or online at <https://yearbookforever.com/>
Books must be purchased by **January 15, 2021 in order to have a name-stamped book.**

Portrait Dress Code:

- School dress code will be enforced. Please review the excerpt from the PFHS student handbook below.
- Failure to meet these guidelines will prevent your portrait from being published.

From the Post Falls High School Student Handout:**STUDENT DRESS**

Post Falls High School is concerned with the health, safety and well-being of students and the avoidance of distractions to learning. Students should adhere to personal cleanliness and neatness. Students are expected to dress in a manner that is conducive to a positive learning environment. The following guidelines are requirements for student dress from the time a student arrives at school until the end of the school day

- o Skirts, shorts, and "skorts" are to be worn to mid-thigh length
- o Sleeveless tops for boys & girls must have 2 1/2 inch straps and not be low cut on the sides
- o All clothing must remain in place to cover the belly during normal activity*
- o Shirt/top necklines that expose cleavage are inappropriate for school and are not acceptable.
- o No male or female undergarments showing during normal activity*
**Normal activity consists of walking, sitting, standing, bending, and/or stretching.*
- o No sagging pants; all pants must be worn to entirely cover the buttocks.
- o Spike collars or bracelets, as well as spikes on backpacks or clothing, are prohibited.
- o Hats, caps, visors, hoods, scarves, bandanas, sweatbands, and other such items are not to be worn in the building.
- o Face paint/Face masks are prohibited.
- o Hats worn in the building will be confiscated and not returned until the end of the school year unless a parent/guardian picks it up.
- o Clothing, jewelry, and hats bearing drawings or words related to drugs, tobacco, alcohol, profanity, sexual innuendo, or weapons are not to be worn
- o Student athletes will be permitted to wear sports uniforms approved by the principal.

Styles change and the administration reserves the right to deem any attire inappropriate. If you are unsure about any article of clothing, inquire before you wear it. Students who violate the dress code will remain in the office until appropriate clothing is delivered to them. Repeated violation of the student dress code may result in further disciplinary actions.

Senior Ads {Due the last school day before Thanksgiving Break):

Give your senior an everlasting keepsake by purchasing a yearbook senior ad. These ads give you, the parent or guardian, the opportunity to congratulate your senior on his or her accomplishments.

The deadline for purchasing an ad is the last school day before Thanksgiving Break.

Senior Ads:

Senior ads give the parent or guardian the opportunity to congratulate their student on his or her accomplishments. The deadline for senior ad submission **is the last school day before Thanksgiving Break.**

Purchase and create ads online here: <https://yearbookforever.com/>

- Pictures can be: baby pictures, childhood pictures, or senior pictures, as long as they are school appropriate.
- Pricing information can be found on the order center and start at \$50.
- The yearbook staff reserves the rights to edit your ad if words or pictures are not school appropriate.
- There are a limited number of ad pages. Ads will be accepted until the pages are full on a first come, first serve basis.